
MEMORANDUM



TO: Mayor Walker and Councilors
FROM: M McPherson, City Administrator
SUBJECT: **Bi-Weekly Administrator's Report**
DATE: May 7, 2024

I have the following observations and information to share from the last update on April 23, 2024:

Airport

A vacancy exists on the Board. We did receive an application from Sharon Sandberg; consideration of her application will be placed on the May 23 Council agenda.

Baldwin Township

We are in a holding pattern with the Administrative Law Judge regarding Baldwin's request to incorporate.

The joint resolution to annex Mr. Schwartz' property has been sent to the Office of Administrative hearings. The State reviewed the legal description and discovered an issue.

We are still awaiting the "clean up" orderly annexation agreement for the remaining legal descriptions that need to be corrected from past annexations.

Development

There are no new addition developments in this area.

Finance

The Auditors were in the office May 1 and 2. They had very few questions for staff and Abdo was able to provide additional information as requested.

Fire

The transition team continues to meet weekly.

The Fire Advisory Board meeting on May 1 went very well. Dale Shelley was elected Chair and Mayor Walker was elected Vice Chair. They asked for information regarding the Milaca service contract.

Panel A completed the first round of interviews for the part-time Fire Chief. They were in agreement regarding the three applicants to send to Panel B for second interviews.

Infrastructure

Bid openings for the CSAH 4/7th Avenue and lift station projects are scheduled for next week. Award of bids are scheduled to be considered by Mille Lacs County, Public Utilities (for the water portion) and the City the week of May 20.

Legislature

There has been no significant change in the legislation previously reported, although it appears that the housing legislation is losing steam and may not make it out of various committees to the chamber floors. CGMC and LMC continue to monitor any progress.

Upcoming Meetings and Reminders:

- May 14 – State of the City Address to the Chamber of Commerce and Tourism, Princeton Middle School
- May 14 – Airport Advisory Board, City Hall 5:30 pm
- May 16 – Glenn Metalcraft Ribbon Cutting 2 pm
- May 17 – Disc Golf Grand Opening, Reibe Park 10 am
- May 20 – Fire Executive Board, Public Safety Building 7 pm
- May 22 – Part-time Fire Chief Second Interviews
- May 22 – PUC Meeting, Amdahl Room 1 pm